

ALLIANCE WOMEN MINISTRIES
WESTERN PENNSYLVANIA DISTRICT POLICIES
(BOD 10/07)

I. NAME

This auxiliary ministry of the Western Pennsylvania District shall be known as Alliance Women Ministries of The Christian and Missionary Alliance.

II. PURPOSE

As an auxiliary ministry of the Western Pennsylvania District of the Christian and Missionary Alliance, Alliance Women Ministries exists to be a movement of Great Commission Christian Women who are glorifying God by building Christ's Church worldwide.

III. OBJECTIVES

The objectives of Alliance Women Ministries shall be:

1. *Fellowship*—To encourage a sense of community among women through the building of healthy relationships/friendships by the transforming power of Christ.
2. *Discipleship*—To encourage the study of God's Word and to inspire women to follow Christ through the empowerment of the Holy Spirit.
3. *Outreach*—To equip women to share God's love and the message of the Gospel with family, friends and neighbors.
4. *Missions*—To involve women in the world-wide ministries of the C&MA through intercession, short term missions, the support of overseas workers and their families, and an annual project that services specified needs in various countries.
5. *Prayer*—To encourage corporate and individual worship and intercession for local, national, and worldwide ministries.

IV. RELATIONSHIP

The District Alliance Women Ministries is an auxiliary ministry of the district and is amenable to the District Superintendent. It is part of the National Alliance Women Ministries and is related to the Area (where applicable), and Local organizations. It shall include those who are participants in Alliance Women Ministries in the district churches of the Christian and Missionary Alliance.

V. STRUCTURE

Section 1. Teams/Committees.

- a. **District Leadership Team.** A Leadership team shall meet for the purpose of considering items of business and programs pertinent to the development of District Alliance Women

Ministries. This team shall be elected as per Article V, Section 2b or appointed by the District Superintendent and DEXCOM as per Article V, Section 2c.

- b. **Ex-Officio.** The District Superintendent, the wife of the District Superintendent and if applicable, the wives of other district officers recommended by the District Superintendent, as well as any current member of the National Executive Team of AWM residing in the district, shall be ex-officio members of the District Leadership Team. The District Director shall serve as a member of all standing and special committees.
- c. **Nominating Committee.** The Nominating Committee shall be appointed by the District Leadership Team. It shall be comprised of a minimum of three members—one member from the District Leadership Team and two or more members from the District membership-at-large. The Nominating Committee shall place one name in nomination for each office to be filled except the office of director. In those districts in which the Director is chosen by election, the Nominating Committee may recommend a candidate for Director to the Committee on Nominations at District Conference.

Section 2. Elections/Appointments.

- a. **District Leadership Team.** The District Leadership team shall be elected or appointed as specified in the operating procedures of the district.
- b. **Elections.** If the district chooses to elect officers, the election process shall be as follows:
 - (1) **District Director:** The District Leadership Team shall place a name in nomination for the position of District Director to the District Nominating Committee. The election will then follow the election procedures set by each district.
 - (2) **District Executive Team:** The election of the District Executive Team shall be conducted at the Annual Meeting of District Alliance Women Ministries. Members of the Leadership Team shall be persons of good Christian character and members in good standing of a Christian and Missionary Alliance church. After nominations are presented by the Nominating Committee, further nominations may be made from the floor assuming prior permission has been granted by each individual nominated. Election shall be by ballot except in cases where only one nomination is presented.
- c. **Appointments.** If the district chooses to appoint officers, the appointments shall be as follows:
 - 1. The Alliance Women Ministries Director shall be appointed by the District Superintendent and approved by the District Executive Committee. The Director shall be a person of good Christian character and a member in good standing of a Christian and Missionary Alliance church.
 - 2. All other positions may be appointed by the Alliance Women Ministries District Director with the approval of the District Superintendent and her present leadership team. The officers shall be persons of good Christian character and members in good standing of a Christian and Missionary Alliance church.

Section 3. Officers.

Director. The director shall be responsible for carrying out the objectives of the organization and shall be amenable to the District Superintendent. She shall preside at all meetings of District Alliance Women Ministries.

The elected or appointed term of office shall be two years. The director is eligible for not more than three consecutive terms in this office.

Assistant Director (if applicable). The assistant director shall preside at all meetings in the absence of the director and shall fulfill specific responsibilities as delegated by the director. In the event of the resignation or death of the director, the assistant director shall fill the vacancy until the regular election or appointment of the director.

The elected or appointed term of office shall be two years. The assistant director is eligible for not more than three consecutive terms in this office. The assistant director shall be elected the year following the election of the director.

Secretary. The secretary shall keep the minutes of all business meetings of District Alliance Women Ministries, the District Leadership Team, and District Executive Team and shall conduct the correspondence as directed by the District Executive Team.

If elected or appointed, the term of office shall be one or two years, as designated in the District Alliance Women operating procedures. The secretary is eligible for not more than six consecutive years in this office.

Treasurer. The treasurer shall keep a complete and accurate record of all receipts and disbursements and shall disburse funds as authorized by the District Executive Team.

If elected or appointed, the term of office shall be one or two years according to the District operating procedures. The treasurer is eligible for not more than six consecutive years in this office.

Section 4. Records of Officers.

The official records of all officers and departments of District Alliance Women Ministries are the property of District Alliance Women Ministries. All financial records shall be audited annually or at any time on order of the district superintendent and/or the District Executive Committee. In the event of the death or resignation of the incumbent, or upon the election of her successor, the current records necessary for fulfilling the obligations of the office shall be passed on to the newly elected officer.

VI. MEETINGS

Section 1. Meetings of District Alliance Women Ministries.

Events may be held by District Alliance Women Ministries to accomplish its objectives. Such meetings shall be the responsibility of the District Leadership Team, and the program shall be approved by the District Superintendent. Any business pertinent to the organization may be conducted on these occasions.

Section 2. Annual Meeting.

The Annual Meeting of District Alliance Women shall convene at a district event or District Conference to consider essential matters of business.

Section 3. Meetings of the District Leadership Team or District Executive Team.

The District Leadership Team or District Executive Team shall meet as needed at the request of the director or the District Superintendent.

VII. FINANCE

Section 1. Reimbursement of Expenses.

The work of the District Leadership Team shall be considered a service to Christ and the Church. Expenses related to this ministry shall be reimbursed.

Section 2. Ministry Fund.

The funding of the District Alliance Women Ministries ministry fund shall be determined by the District leadership Team, with the approval of the District Superintendent, and shall be designated in the District Alliance Women Ministries operating procedures

Section 3. Projects.

District Alliance Women Ministries are expected to support the projects established by the National Alliance Women Ministries. All other district-wide appeals for funds shall be approved by the District Superintendent.

VIII. AMENDMENTS

These policies may be amended by the vice president for Church Ministries with the approval of the Board of Directors of The Christian and Missionary Alliance.

IX. OPERATING PROCEDURES

Operating procedures not in conflict with these policies may be adopted at any regular meeting of District Alliance Women Ministries by a two-thirds vote of the members present. Proposed operating procedures shall be submitted to the Executive Committee of the district for approval.

X. AREA ALLIANCE WOMEN MINISTRIES

Any district using the Area structure shall use the District policies with the following adaptation:

The Area Alliance Women Ministries shall have an Area Leadership Team or representative as determined in Article V, Section 2, or as appointed by the District Leadership Team. This Team shall meet for the purpose of considering items of business and programs pertinent to the development of the ministries of Area Alliance Women Ministries.